

APPLICATION FOR EMPLOYMENT

ASSURANCE FIRE, SAFETY & TRAINING

3012 E Hwy 377

Granbury, Texas 76048

(Answer all questions- please print)

In compliance with Federal and State equal employment opportunity laws, qualified applicants are considered for all positions without regard to race, color, religion, sex, national origin, age, marital status, veteran status, non-job related disability, or any other group status.

Date of application _____

Positions applied for _____
Last Name _____ First Name _____ MI _____ SSN _____
Email address: _____

List your addresses or residency for the last 3 years.

Current address: Street _____ City _____
State _____ Zip Code _____ Phone _____ How long? _____

Previous Address: Street _____ City _____
State _____ Zip Code _____ Phone _____ How long? _____

Street _____ City _____
State _____ Zip Code _____ Phone _____ How long? _____

Do you have legal rights to work in the United States? _____

Date of Birth ____/____/____ Can you provide proof of age? _____

Have you worked for this company before? _____ If so, where? _____

Dates: From _____ To _____ Rate of Pay _____ Position _____

Reason for leaving _____

Are you currently employed? _____ If not, how long since leaving last employment? _____

Who referred you? _____ Rate of pay expected _____

Have you ever been bonded? _____ Name of bonding company _____

(Answer only if required by company)

Have you ever been convicted of a felony? _____

If yes, please explain fully on a separate sheet of paper. Conviction of a crime is not an automatic bar to employment-all circumstances will be considered.

Is there any reason you might be unable to perform the functions of the job for which you have applied [as described in the attached job description]? _____

If yes, please explain if you wish.

Traffic convictions and forfeitures for the past 3 years (other than parking violations) if none, write none

LOCATION	DATES	CHARGE	PENALTY

Have you ever been denied a license, permit or privilege to operate a motor vehicle? Yes or No

Has any license, permit or privilege ever been suspended or revoked? Yes or No

If yes to the above 2 questions please provide an explanation: _____

Education:

Highest Grade Completed: 1 2 3 4 5 6 7 8 High School: 9 10 11 12 College: 1 2 3 4

Last School Attended (Name & City): _____

List your last 3 job experiences and qualifications:

Name _____ Address _____ Phone/Contact _____

Tasks _____

Starting Date: _____ Ending Date: _____

Name _____ Address _____ Phone/Contact _____

Tasks _____

Starting Date: _____ Ending Date: _____

Name _____ Address _____ Phone/Contact _____

Tasks _____

Starting Date: _____ Ending Date: _____

List any special courses or training that will help you as a safety trainer:

What awards do you hold and from whom in the line of safety training?

TO BE READ AND SIGNED BY APPLICANT

This certifies that this application was completed by me, and that all entries on it are true and complete to the best of my knowledge.

I authorize you to make such investigations and inquiries of my personal, employment, financial or medical history and other related matters as may be necessary in arriving at an employment decision. (Generally, inquiries regarding medical history will be made only if and after a conditional offer of employment has been extended.) I hereby release employers, schools, health care providers and other persons from all liability in responding to inquiries and releasing information in connection with my application.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations of the Company.

Date _____

Applicant's Signature _____

PROCESS RECORD

Applicant Hired _____ Rejected _____

Date Employed _____ Point Employed _____

Department _____ Classification _____

(If rejected, summary report of reasons should be placed in file)

THIS SELECTION TO BE FILLED IN BY RESPONSIBLE OFFICER OR COMPANY REPRESENTATIVE

Superior Good Fair Below Avg Poor

Application
Interview
Past Employment
Written Exam
Other:
Other:

	Superior	Good	Fair	Below Avg	Poor
Application					
Interview					
Past Employment					
Written Exam					
Other:					
Other:					

Signature of Interviewing Officer _____

REQUEST FOR INFORMATION FROM PREVIOUS EMPLOYER

I hereby release the following information to _____
 for the purpose of investigation for safety regulations along with guidelines of pre-employment
 screening. You are released from any and all liability which may result from furnishing such
 information. I will have the opinion of reviewing any results.

 Prospective Employer Address City State Zip

Date: _____ Applicant's Signature: _____

Dear Sir/Madam:

The below named individual has made application to this company for the position of _____
 and states he/she was employed by you as _____
 From _____ to _____.

We appreciate your time in completing, in confidence, the information requested below. Thank
 you for your courtesy.

Sincerely,

Jimmie Crain
 Assurance Fire, Safety & Training
 1310 Weatherford Hwy Suite 212
 Granbury, TX 76048
 Fax # 817-579-6555

Applicant Name _____ SSN _____

1. Employed from _____ to _____ as _____ at wage/salary of _____.
2. Did this individual drive a company vehicle? Yes or No
3. Was this individual a safe and efficient driver? Yes or No or N/A
 If No, please explain for the safety of others _____
4. Reasoning for leaving: Discharged _____ Resignation _____ Lay Off _____

Confidential Report of Personal Reference

Characteristics	Excellent	Good	Fair	Poor
Ability to get along with others				
Safety Habits				
Attitude				

Signature of person filling out form: _____ Date: _____ Title: _____